

SABLAYAN WATER DISTRICT
Buenavista Sablayan, Occ. Mindoro

Annual Procurement Plan (APP)
Fiscal Year 2016

Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (Php)			
			Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Total		MODE	CO		
A) ADMINISTRATIVE SECTION:																				
GOODS																				
Office Supplies (755)	Admin.	Shopping	1st to 4th Quarter as need arises										GOP	279,211.00	279,211.00					
Accountable Forms (756)	Admin.	Direct Contracting	2nd Quarter										GOP	100,000.00	100,000.00					
Water Expenses (766)	Admin.	Direct Contracting	January to December										GOP	22,860.00	22,860.00					
Electricity Expense (767)	Admin.	Direct Contracting	January to December										GOP	132,000.00	132,000.00					
Printing, Binding and Reproduction Expense (781)	Admin.	Shopping	January to December										GOP	5,000.00	5,000.00					
Representation Expense (783)	Admin.	Shopping	January to December										GOP	613,500.00	613,500.00					
Maint. and Operating Expenses (969)	Admin.	Shopping	1st to 4th Quarter as need arises										GOP	151,230.00	151,230.00					
SERVICES																				
Security Guard (706)	Admin.	NP Small Value	1st to 4th Quarter as need arises										GOP	108,000.00	108,000.00					
Laboratory Expenses (760)	Admin.	Direct Contracting	January to December										GOP	49,600.00	49,600.00					
Postage and Deliveries (771)	Admin.	Shopping	January to December										GOP	8,000.00	8,000.00					
Telephone Expenses (773)	Admin.	Shopping	January to December										GOP	32,600.00	32,600.00					
Internet Expenses (774)	Admin.	Direct Contracting	January to December										GOP	24,000.00	24,000.00					
Advertising Expenses (780)	Admin.	DS/Shopping	January to December										GOP	20,000.00	20,000.00					
Transportation and Delivery Expenses (784)	Admin.	Shopping	January to December										GOP	30,000.00	30,000.00					
Legal Services (791)	Admin.	Direct Contracting	January to December										GOP	15,000.00	15,000.00					
Rep. & Maint. Land Improvement (802)	Admin.	Shopping	January to December										GOP	5,000.00	5,000.00					
Rep. & Maint. Office Building (811)	Admin.	Shopping	January to December										GOP	5,000.00	5,000.00					
Rep. & Maint. Office Equipment (821)	Admin.	Shopping	January to December										GOP	5,000.00	5,000.00					
Rep. & Maint. Furnitures & Fixtures (822)	Admin.	Shopping	January to December										GOP	5,000.00	5,000.00					
Rep. & Maint. IT Equipment & Software (823)	Admin.	Shopping	January to December										GOP	40,000.00	40,000.00					
Rep. & Maint. Communication Equipment (829)	Admin.	Shopping	January to December										GOP	20,000.00	20,000.00					
Rep. & Maint. Firefighting Equipment (831)	Admin.	Shopping	January to December										GOP	1,000.00	1,000.00					
CAPITAL EXPENDITURES																				
Construction - Comfort Room (Garage) (202)	Admin.	Shopping	1st to 2nd Quarter as need arises										GOP	53,340.00		53,340.00				
Building (211)																				
Stockroom/Garage	Admin.	Shopping	1st to 2nd Quarter as need arises										GOP	34,653.00		34,653.00				
Cashier's Booth	Admin.	Shopping	1st Quarter										GOP	18,023.00		18,023.00				
Office Equipment (221)	Admin.	Shopping	1st to 4th Quarter as need arises										GOP	56,000.00		56,000.00				
IT Equipment and Software (223)	Admin.	Shopping	1st to 4th Quarter as need arises										GOP	63,500.00		63,500.00				
Firefighting Equipment (231)	Admin.	Direct Contracting	1st Quarter										GOP	9,000.00		9,000.00				
Sub - Total 1																	GOP	1,906,517.00	1,672,001.00	234,516.00

BJ FIELD OPERATION SECTION:																
GOODS																
Other Supplies Inventory (167)	Field	Shopping	1st to 4th Quarter as need arises											GOP	37,584.00	37,584.00
Repairs and Maintenance of Wells (808-2)	Field	Shopping	1st to 4th Quarter as need arises											GOP	4,000.00	4,000.00
Repairs and Maintenance of Trains & Trk. Maint. (808-11)	Field	Shopping	1st to 4th Quarter as need arises											GOP	81,988.00	81,988.00
Repairs and Maint. of Service (808-11)	Field	Shopping	1st to 4th Quarter as need arises											GOP	140,796.00	140,796.00
Repair & Maint. of Other Trains Expense (848)	Field	Shopping	1st to 4th Quarter as need arises											GOP	3,000.00	3,000.00
SERVICES																
Repair & Maint. Water System & Structure (808)	Field	Shopping	1st to 4th Quarter as need arises											GOP	10,000.00	10,000.00
Repair & Maint. Comm. Equipment (829)	Field	Shopping	1st to 4th Quarter as need arises											GOP	10,000.00	10,000.00
Repair & Maint. Const. & Heavy Equipment (830)	Field	Shopping	1st to 4th Quarter as need arises											GOP	10,000.00	10,000.00
Rep. & Maint. Other Transportation (848)	Field	Shopping	1st to 4th Quarter as need arises											GOP	1,000.00	1,000.00
CAPITAL OUTLAY																
Transmission & Dist. Mains (208-30)	Field	Shopping	1st to 4th Quarter as need arises											GOP	769,725.00	769,725.00
Construction in Progress (264) Source Development	Field	Shopping	1st to 4th Quarter as need arises											GOP	700,000.00	700,000.00
											Sub - Total II	1,768,093.00	298,368.00	1,469,725.00		

CJ TECHNICAL SECTION:																
GOODS																
Construction Materials (168)	Tech.	Shopping	1st to 4th Quarter as need arises (per package)											GOP	824,594.00	824,594.00
Diesel (761)	Tech.	Public Bidding	Jan. 18/18	Jan. 29/18	Feb. 12/18	Feb. 11/18	Feb. 12/18	Feb. 15/18	Feb. 16/18	Feb. 17/18	Feb. 18/18	360 days	360 days	GOP	1,802,400.00	1,802,400.00
Gasoline (motorcycles) (761)	Tech.	Shopping	January to December											GOP	155,400.00	155,400.00
Dil 30 (Motorcycles) (761)	Tech.	Shopping	January to December											GOP	64,800.00	64,800.00
Dil 40 (15W40) (761)	Tech.	Shopping	January to December											GOP	90,000.00	90,000.00
Other Supplies Expense (765)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	164,100.00	164,100.00
Repair & Maint. -Power Production (808-3)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	82,783.00	82,783.00
Repair & Maint. -Electric Motor (808-3)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	22,210.00	22,210.00
Repair & Maint. -Pumping Equipment (808-4)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	46,800.00	46,800.00
Repair & Maint. -Water Treatment (808-7)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	63,736.00	63,736.00
Communication Equipment (829)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	27,850.00	27,850.00
Repair & Maint. - Welding Machine (830)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	10,500.00	10,500.00
Repair & Maint. - Motor Vehicle (841)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	49,244.00	49,244.00
SERVICES																
Electricity Expenses (767)	Tech.	Direct Contracting	January to December											GOP	1,451,520.00	1,451,520.00
Rep. and Maint. Water System & Structure (808)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	10,000.00	10,000.00
Rep. and Maint. Office Building (811)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	5,000.00	5,000.00
Rep. & Maint. Communication Equipment (829)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	5,000.00	5,000.00
Rep. and Maint. Const. & Heavy Equipment (830)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	5,000.00	5,000.00
Rep. and Maint. Firefighting Equipment (833)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	8,000.00	8,000.00
Rep. and Maint. Motor Vehicle (841)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	66,200.00	66,200.00
CAPITAL OUTLAY																
Power Production (208-3)	Tech.	Shopping	2nd Quarter											GOP	12,000.00	12,000.00
Pumping Equipment (208-4)	Tech.	Shopping	1st to 4th Quarter as need arises											GOP	30,000.00	30,000.00
Water Treatment Equipment (208-7)	Tech.	Direct Contracting	1st to 4th Quarter as need arises											GOP	40,000.00	40,000.00
IT Equipment & Software (223)	Tech.	Shopping	1st Quarter											GOP	84,000.00	84,000.00
Communication Equipment (229)	Tech.	Shopping	1st Quarter											GOP	18,100.00	18,100.00
Motor Vehicle (241)	Tech.	Shopping	1st Quarter											GOP	60,000.00	60,000.00
											Sub - Total III	5,199,237.00	4,955,137.00	244,100.00		
											Sub - Total II	1,768,093.00	298,368.00	1,469,725.00		
											Sub - Total I	1,906,517.00	1,672,001.00	234,516.00		
											GRAND TOTAL	8,873,847.00	6,925,506.00	1,948,341.00		

**ANNUAL PROCUREMENT PLAN
FOR FISCAL YEAR 2016**

Prepared by:

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